

Autum meeting Vienna 29/9 – 1/10/2010

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Wednesday, 29 th of September 2010

Language policy of the meeting:

Principally English and French will be used as languages of the meeting. Even if English is the main language, it will be made sure that everything will be understood; not everything will be translated.

1. Journal

Niomi Kelly and Piet Tutenel give a presentation of the Comenius Journal 2010.

Niomi thanks all the contributors and - reminds how to make the life of the editors easier.

The work of the Mechelen team (and the new format and layout of the journal) are highly appreciated.

Cf. Annexe 00

2. Projects 2010-11

2.1. Intensive Programmes

2.1.1 IP Migration MICE (coordinated by Blanquerna Barcelona): renewal rejected

Reasons for the rejection of the application for the second year:

- Number of mobile persons (especially students) was below the numbers applied for. **##Martine, tu avais compris le contraire : « Raison du refus : le nombre de candidats annoncés est supérieur au nombre annoncé. »**
- The activities mentioned in the application were appreciated, but their description was not detailed enough.
- A possible (unproved) reason: The Spanish National Agency might tend to finance new projects.

A positive side effect of the refusal : Barcelona will organise an International Week and a Staff week in 2011.

Tove Heidemann underlines the importance of making sure that the application and the project fit well.

2.1.2. IP Languages (coordinated by Haderslev): 1st year application refused

Reasons for the refusal:

- Main reason: the project has been very (too?) ambitious. The application had too many objectives and too many planned outcomes
- Too many new applications in Demark this year.
- Many topics about language in the past.
- Probably too many partners had been included
- Work within the project was not sufficiently shared between the partners
- Cross-professional aspects / interdisciplinarity had not sufficiently taken into account.
- The project was probably too “traditional” for the National Agency.

Proposal: Another hosting partner should hand it in at a different National Agency, this time with a stronger emphasis on multiculturalism – or any other angle.

2.1.3. IP Special Needs (coordinated by Belfast): renewal accepted The project will be organised at Gävle

2.1.4 IP Landscape (University of Valencia) accepted

- Further details will follow -

2.1.5. IP Philosophy and Citizenship (coordinated by Louvain-la-Neuve): Renewal accepted

Next year the partners have to send less students

Important: IPs should be connected into the curriculum and the dissemination is very important: Therefore a website is being built (including an interactive platform for the members): (www.philcitip.be)

The next edition will be more active (interactive circles, more school visits and work with children). The connection between philosophy and arts will be stressed more. Guest teachers are welcome from those institutions who do not participate.

Recommendation: if several languages are promised – in this case English and French - it has to be made sure that the languages are used. This year, a Comenius assistant teacher will participate in the IP.

A preparatory meeting of the second edition took place on the 1st of October, 14 – 17, after the Comenius meeting.

There will be an application for a renewal – partners willing to host the third edition are kindly asked to contact Geneviève Laloy.

General remarks concerning IPs (Wim Friebe!):

Based on a recent meeting of the French National Agency, Wim Friebe! gives the following recommendations:

- Each application contains 5 categories. The maximum number of points possible in each category is 20. The total maximum number is 100. The minimum requirement for a project being accepted is 60.
- The application has to be necessarily connected with the aims of Erasmus. The objectives have to be realistic and relevant in connection with the Erasmus aims.
- Wim Friebe! offers to help for IP applications : He would read the application, checking if it fits the objectives. (*Merci, Wim !*)
- Teacher training is underrepresented (compared to languages, arts, law, etc.) ; new applications should therefore concentrate on that. (another underrepresented area is multiculturalism)
- If possible, you should not hand in the application for renewal before the final report of the previous project. Write down in the report what you are going to improve in the next edition.
- Be clear about target groups, the outcome, the dissemination.
- Partnership and project management is an important category. Take it seriously!
- The ratio teachers – students differs from National Agency to National Agency. Therefore ask your NA – and motivate your ratio:
- Monika Röthle suggested to chose rather a smaller number of partners to be able to work in depth and to reach a higher degree of commitment.

2.2 International Weeks

2.2.1 International Student Weeks

Principles of Intensive Weeks reminded. (##quel annexe?##)
ECTS: 1,5 per week.

The organising members agreed upon a general application deadline for all international weeks. To enable mutual planning, but still a certain degree of flexibility, the deadline will be the 15th of December.

The importance of the content and the professional part of the weeks should have a stronger emphasis.

International student weeks 2010-2011

ENCBW LOUVAIN LA NEUVE	31/1-4/2/2011
INHOLLAND HAARLEM+ALKMAAR	7-11/2/2011
HELMO	14-18/2/2011
TIMISOARA	20-27/2/2011
STAVANGER	28/2-4/3/2011
ESCUNI	7-11/3/2011
BLANQUERNA	14-20/3/2011
CATOLICA VALENCIA	21-25/3/2011
HADERSLEV DK	28/3-1/4/2011
KHM	28/3-1/4/2011
HENAM	4-8 /4/2011
SANTAREM	4-8/4/2011
SCHWÄBISCH GMUND	11-15/4/2011

Remarks about the International Weeks:

Hte Ecole Léonard de Vinci Louvain la Neuve, cf. [annexe 1](#). Guest teachers are welcome

INHOLLAND (Haarlem et Alkmaar): the programme takes place at two sites and includes one day at Amsterdam. It will take place together with the orientation week and the international day). Guest teachers are welcome. [Annexe 11](#).

HELMo Liège: cf. [annexe 2](#). Guest teachers are welcome.

University Timisoara : The same programme as last year, but limit to 2-3 students per institution. Teachers rather do not fit into it. [Annexe 9](#)

University Stavanger : cf. [annexe 3](#) Topic : Outdoor Education. Guest teachers are welcome. Participation only on a mutual base.

ESCUNI Madrid: cf. [annexe 4](#). No ECTS credits given for this week. Participation only on a mutual exchange base for organisational reasons.
La Salle Madrid : No International Week this year.

Blanquerna Barcelona : a programme will be sent. Guest teachers are welcome. Only a limited number of students can be accepted.

Univ. Catolica de Valencia : International week as part of a general International Week organised by the entire university. Guest teachers are welcome. Languages : Spanish, but more English. International coordinators are welcome. New: free accommodation with local students will be possible. Cf. [annexe 12](#).

UCS Haderslev : cf. [annexes 5 – 5bis](#): Topic : Music and Arts, Learning through the Senses. Accommodation with hosts or at the youth hostel. Teachers within neighbouring areas are welcome, although the programme is more or less covered by the college.

Lessius Mechelen (new name of the Institution) cf. [annexe 6](#). Guest teachers are welcome; the programme will be organized by 2nd year students ([##Martine, tu l'avais compris differemment que moi; j'avais compris par des etudants 2me année##](#))
Maximum number of 20 students

HeNam Namur: “Storytelling”. Content: Storytelling, Early Foreign Language Learning. Rather for students from year 2 (or more). The students teach in schools, therefore the English should be acceptable. They should have a basic idea about how to teach a foreign language at the very beginning. Target group: primary and pre-primary teacher training students.
If an exchange is not possible, students will have to pay 50 Euro each for accommodation.

ESE Santarem : every student is welcome, even if outside an exchange basis. Drama, Music, Arts – virtual reality, expression. [Annexe 8](#)

PH Schwäbisch Gmünd : cf. voir annexe [annexes 10 et 10bis](#), the programme will be similar to last year. It will take place together with the orientation week. Guest teachers would be welcome. Students are asked to use the application form.

2.2.2 Staff weeks

International Weeks for teachers and administrative staff can stimulate mobility significantly as staff weeks organised previously with a big success (e.g. at Haderslev) have shown.

The sheets developed by Chantal Müller can be used to communicate offers and demands.

STAFF WEEKS

STAVANGER (STT)	25-29/10/2010
BLANQUERNA (STT and STA)	24-28/1/2011 (administration) before Easter (cultural week)
MECHELEN (STT: Programme leaders)	9-12/2/11
KINGSTON (STT: Early Childhood)	16/5/2011
SCHWÄBISCH GMÜND (STA)	End of May / beginning of June 2011 (to be fixed)
GÄVLE	May 2011

Stavanger: general training week for the entire university (with one morning organised by the Faculty of Arts and Education) Applications were still possible although the dates is very near.

Blanquerna is organising two staff weeks :

STT: In January there will be a training week consisting of visits at the university departments, library, conservatory of Barcelona and individual training units. Teaching will not be included, as there will be no students around this time of the year.

STA: The week before Easter, teachers are invited to a cultural week.

##Martine, on devrait peut-etre soulingner un peu plus qu'il y a en effet deux semaines à Barcelone##

Mechelen (9.-12.2.2011): Half a week programme for international coordinators and study leaders. Topic: "Curriculum as cornerstone of creating an international environment". Target group: Preferably both - international coordinators together with the programme leaders.

Kingston: Early Years : settings of the English curriculum; different school visits, sessions about the UK curriculum.
cf. [annexe 12 bis](#).

Schwäbisch Gmünd: thematic international teaching week; topic and programme will be communicated soon.

Gävle: #Martine, je n'ai rien sur ca non plus#

2.3 TODDLER (Monika Roethle, University Stavanger)

The Comenius multilateral project includes 8 countries and 9 institutions

The project will contribute to the discussion about the education of very young children in Europe.

Outcomes and objectives of the project:

- Comenius course, courses and course material for our own institutions and for potential future IPs.
- Improve initial teacher training and continuing education in Early Childhood. The main focus will be on less favoured toddlers.
- Enable our students to better take into account the needs of underprivileged children; cognitive and socio-emotional aspects

Work packages focus on languages and bilingualism, on well-being and on parent involvement.

The methodology underlying the project will be idea of the “reflective practitioner”

Dissemination:

The Comenius Association and its members will contribute to the dissemination of the outcomes.

Project meetings will be added by local training seminars

Final meeting will take place at Aartevelde in **##2012 ou 2013? Le projet est pour 3 ans##** – at the same time with the Comenius Autumn meeting.

2.4 SILVER (Kia Kimhaag, Univ. Gävle)

Cf. brochure distributed by Kia Kimhaag and Mia Musche

2.5. A Swan is born – Esbjerg (Lone Havn Ingerslev, UCS Esbjerg)

In Autumn 2011, a new Erasmus course will start in Esbjerg: Target group: pre-primary and primary schools (not secondary) and for students in social education 30 ECTS (including 8 ECTS practice)

The Erasmus course will take place in English

The application deadline will already be 1st of March 2011. (might be postponed)

cf. annexe 13

2.6. Fit for Europe – Health, nutrition & communication – Haderslev (Tove Heidemann, UCS Haderslev)

Content: Health promotion, food and nutrition, sports

Start: Mid-October 2011 – first of February 2012
Language: English
Information sent out at the beginning of December

→ There will be three Erasmus courses organised by UCS Denmark: 2 in autumn and 1 in spring in DK

2.7. Leonardo Project University College South Denmark (Tove Heidemann)

Topic : Internationalization of continuing education in teacher training. Background: Teachers and headmasters are not very mobile. The objective of the project is to get them an international outlook.

One option would be a short study visit.

Other option is a loose network for school leaders who stay abroad for 4 – 5 days within a group as part of a diploma for school leaders. Haderslev already has experience with this in special needs education.

NEW:: Comparative Education (Application to be handed in by the 1st of October 2010 **##moi j'avais compris que Tove a déjà pose l'application pour le 1er octobre).**

Tove Heidemann invites the institutions to offer continuing education in comparative education. Each institution has to hand in its own application (up to 22.000 Euro) and send at least out 25 persons – DK plans 40 persons

There will be a preparatory meeting at Haderslev in January 2011 (2 full days).

Interested persons are asked to contact Tove directly.

2.8. PACT : C. Guttman-Mastelli (HEP Vaud)

Research project : HEP Vaud had been asked to evaluate the performance of secondary school teachers in California.

Another project is about linking international relations and research and development. “teaching practise in secondary schools” links different institutions in Bolivia, Belgium, Mexico, Italy an Switzerland. Carla Guttmann is still looking for further partners in the project. Both projects will be presented in Klingenthal 2011. Cf. **annexe 14**.

3. Future IPs (to apply in March 2011)

##je n'ai pas trouve dans la partie francaise ##

3.1. Tove: How to make school more fun? Former idea of a Comenius project transformed into an IP. It will be proposed by Hradek Kralowe. A preparatory meeting will take place in October in H.K.

Participants: LLN, Stavanger, Mechelen, Haderslev, Hradek Kralowe – a rather small network is preferred to increase the number of students of each institution and therefore to reach a higher impact in each institution.

3.2. IP Music (Lia Frederiks, Mechelen)

Small composers' workshop continued and enlarged to other fields: arts, dance, maths, etc.

The IP will be proposed by Mechelen and Liège.

Preparatory meeting: 4/5th of February 2011

Cf. annexe 15

Institutions willing to participate : UC South Denmark, Haute Ecole Léonard de Vinci, West University of Timisoara, HENAM, AVKF Vacs (?), Escola Superior Educacao Santarem, Artevelde HS (Kris Verhoeven), University of Valencia

3.2. IP generation Y (HELMo)

How to integrate the new generation into Education? How to make them successful at school? How to make the teachers adapt to the generation born after 1989.

Target groups: Teachers and teacher training students

Outcome: film about the generation.

The dates of the preparatory meeting will be communicated soon to the institutions willing to participate in the IP :

Blanquerna, Haute Ecole Léonard de Vinci, KPH Vienna, HEP Vaud, University of Gävle, Artevelde HS, La Salle, Uni. Catolica Valencia, University of Stavanger, West University of Timisoara, UC South Denmark , University of Valencia, HENAM, ESE Santarem, University College of Dublin, INHOLLAND, Lessius Mechelen

Cf. annexe 16

3.3 IP TICE / Social Networks- ESE Santarem (George Camacho)

Preparatory meeting in January

Institutions interested in participating in the project : UC South Denmark, La Salle, HENAM, University of Timisoara, University College of Dublin, Haute Ecole Léonard de Vinci, Universidad Catolica de Valencia Universitat de Valencia, HEP Vaud

Cf. brochure by George Camacho

3.4 IP SCIENCES (HENAM – SANTAREM – PH Schwäbisch Gmünd)

Focus on primary and lower secondary education

Idea: Namur
Location: Schwäbisch Gmünd
National Agency: Portugal

Interested institutions : HELMo, Blanquerna, Artevelde HS, Santarem, University College of Dublin, University of Timisoara, INHOLLAND, University of Stavanger, Haute Ecole Léonard de Vinci, HEP Vaud, ESCUNI

3.5 IP Early Years (planned by HENAM Namur)

Object: Discovering an environment through all possible senses. The IP would include: Music, land art, science and would stimulate little children's curiosity in different settings/environments (e.g. rural area, city, sea side).

Preparatory meeting 10/11th of January in Namur

Interested in the participation : Blanquerna, Artevelde HS, Lessius Mechelen , PH Schwäbisch Gmünd, University College South Denmark, ESE Santarem, HELMo, University of Timisoara, University of Stavanger, INHOLLAND, Haute Ecole Léonard de Vinci, HEP Vaud, University of Valencia

4. Web site

The website is a very important tool for the visibility of the Association

To find out the target group and the Association's needs and demands, a short survey has been done. The results of this survey will be the base of an improvement of the web site. Monika Becker and Kia Kimhag will take care of this.

Thursday, 30th of September 2010

Morning:

Presentations

Mr Hans SCHACHL, “What’s in Our Head? Principles and Implications of brain based Teaching and Learning.” (cf. [annexes 17 – 17bis](#))

Mme Anne Marie PELTZER, “A young brain’s journey into bilingualism” (cf. [annexe 18](#))

Afternoon:

Visite guidée dans la ville de Vienne

Friday, 1st of October 2010

Welcome of Dr. Rita Rostás (vice-rector for research AVKH Vács, HU)

6. Internationalization@home (follow-up of Klingenthal 2010)

1. Reflection: What does “International Spirit” mean, what do we promote?
2. How can we contribute to it as international coordinators?
3. Suggestions for the Klingenthal meeting concerning the follow-up?

Some ideas and suggestions for a follow-up:

- Reflect the values guiding us in our work.
- Discuss: How to include international elements in the curriculum?
- “After-care”, how to integrate international students, disseminate staff weeks. What to do with those who do not out?
- Discuss the long-term perspective of internationalization
- How to give the “international virus” to our students?
- “Glocalisation” problems?
- Discuss the role of the international coordinators.
- Disseminate the outcome of the staff training on curriculum
- Evaluation of the teachers as a contribution
- Invite external experts on organisation changes and on how to change an institution.
- Suggestion: European Council (CELF) workshop: how can we optimize the mobility for future teachers / former mobile teachers work out a scenario for their pupils. Contact person: Chantal Müller.

7. General Assembly

7.1. Journal and thematic

The new lay-out and format proposed will be maintained for the next editions. Languages: Journal should be multilingual as long as English and French abstracts will be provided (although English and French should be the majority),.

Mechelen will do it a second time in 2011. (But not a third time!!)

HELMo will help with French translations.

Topic 2011: *Internationalization in the Curriculum and new Technologies*

How can we use modern technology and new media to create internationalization and create an international spirit? How can we internationalize the curriculum?

7.2 GERFEC / EURASHE

GERFEC: There will be no formal mutual agreement with Gerfec, but the Comenius Association will keep contact with them, forward information sent by them and inform them about the Association.

EURASHE: Although it would be an interesting association, the CA will not become an official member: The fee for an associated member would be very expensive (1500.- Euro per year), and for some institutions it is not the suitable network.

7.3 Financial Statement and financial situation

The bank accounts have been checked by George Camacho and Clary Griffith, everything is o.k.

The association is in a good financial situation:

- All the members have paid their contribution (as well for the last years).
- The journal was cheaper.
- The additional money from Klingenthal (50 Euro each participants) helped to lower the financial burden.
- The costs for the executive board have been lower.

The new bank account will be located situation in Belgium, as there are more flexible rules compared to Portugal or NL.

Leaves seat to the new treasurer.

7.4 Statutes

The Comenius Association is a factual association, but not registered association.

CA will stay as it is: less heavy, more flexible. There would be no additional benefit from being a registered organisation.

7.5 New Members

CFP E. Mounier confirmed they would like to become a member. HELMO and LLN can grant for them. They are accepted as a new member.

To ensure that potential new members get into contact with the Association, there will be a change of the procedure: An official invitation for new members will be prepared and forwarded by a contact person who will be the partner who already knows the new institution well.

Tove Heidemann: CZ
Maria Felberbauer: Bulgaria
Monika Röthle: Poland
Andrew Powell: Lincoln

Other proposals: The CA should try to find partners in Italy, Greece, the Baltic countries and Finland.

General Procedure: two other institutions have to know and to recommend the institutions.

7.6. Communication

Printed material:

There will be a little folder / brochure and a bookmark to advertise the Association. A draft will be proposed in Klingenthal 2011.

Website:

The website is an important tool for external and internal communication, but at the moment it should / could be used. The results of the survey show the following demands:

Quick access to information about the Association

Quick access to information about each member institution

The majority does not express a need for interactive elements.

Kia Kimhaag makes the following remarks:

- The website just has to be used by the members. The contents depends on each member.
- User guide and password have been sent around.
- make sure the uploaded documents carry a date.
- Klingenthal09

IW will be sent around as soon as possible and put on the website.

7.7 Next Meetings

Klingenthal 2011:
10th – 13th of May 2011

Autumn meeting 2011 held in Dublin at the end of September.

7.8 Mandates

President and vice-president : Geneviève Laloy et Chantal Müller - in their 4th year (out of 4) : after the next autumn meeting a renewal will be necessary.

Secretaries : Monika Becker et Martine Chevalier – in their second year (out of 4 years)

Treasurer: George Camacho – in his 1st year

Wim will reflect on being a senior consultant of CA

For the board

Monika Becker 15th of October 2010